

INSIDE THIS ISSUE:

- New Student Instance Indicator in ISIS... page 3
- Meet the ISIS Staff: Sam Livingston... page 4
- Upcoming ISIS Training Classes... page 4

○ April

○ 2007

SHARING PROJECT UPDATES AND TIPS FOR GETTING THE MOST OUT OF THE SYSTEM AND ADDRESSING THE NEEDS OF DIVERSE CONSTITUENTS.

ISIS focus is a monthly newsletter to share project progress, useful advice, and more.

Nursing Has Successful Go Live on March 12!

▶ SELF-SERVICE

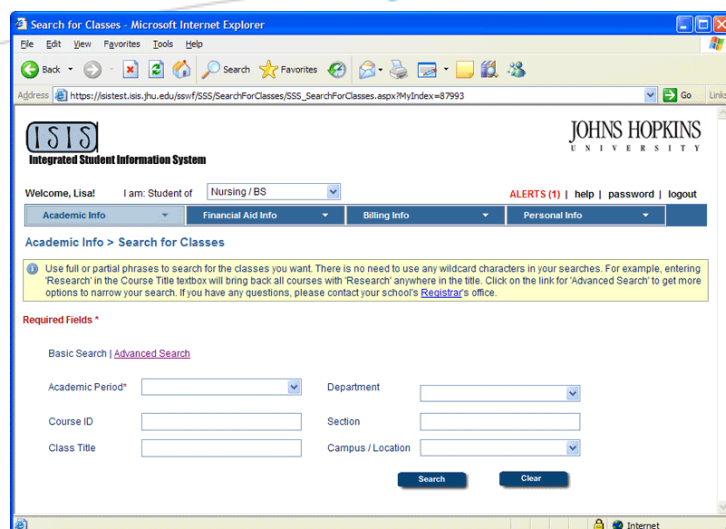
As an early adopter of SSS, the students in the School of Nursing were the first to use all four modules of ISIS Self-Service on March 12th!

With this implementation, School of Nursing students will have access to a comprehensive student information system that allows them to access information regarding bills, financial aid and registration in a single website. The next significant milestone for Nursing is April 3rd when summer registration begins and students enroll online.

Nursing students now have several new functionalities available to them through ISIS. Students can see all of their contact and biographical information as well as quickly update it if they need to. They also have the ability to enter an emergency contact for their school to keep on file. In the academic arena, Nursing students can now view their program of study details, search for classes to take, add and drop classes, view their waitlisted classes, see their class schedule, and view their grades for all academic terms. The rest of the schools implementing SSS will get this functionality, plus a few more nice enhancements, this July.

Much time and effort went into redesigning the ISIS site to be more intuitive to students and generally easier to use. One notable difference with this new redesign is that concept of roles is now transparent to the student. Previously, students had to select one of at least two “roles” when they logged in. If they chose the financial aid role, they’d only see financial aid information. Likewise, if they chose the billing role, they’d only see billing information. Now, students login and see *all* of their information — no need to keep switching “roles”. With the new sleek menu design, there is more screen real estate for what really matters — the site content.

We want to recognize some of the key players in the ISIS Self-Service go live for their outstanding contributions in making this go live so successful...Linda Blankenship and her Nursing team, Jason Astrinsky, Kelly Heese, Steve Hellen, Sam Livingston, and Helen Ostrovsky. Congratulations!



School of Nursing went live on March 12th with all four modules of ISIS.

▶ RECORDS & REGISTRATION: S S S

On March 12, after many months of tireless effort, Nursing is live on SSS. The first day in production, the Nursing staff were able to perform all key functions such as enrolling and grading students, enrolling interdivisionally and producing transcripts. As with any implementation, there are challenges and issues to work through but overall it is a major success! With just over three months until the USIS schools move to SSS, work continues at a feverish pace including data migration, transcripts, reports, Self-Service and many other activities.

The team members that have worked with great tenacity and diligence to reach this milestone are too numerous to mention, however we want to recognize their outstanding contributions and thank them for all their hard work. Congratulations to the School of Nursing for this very impressive achievement!

See page 2 for “A Look at Upcoming SSS Events”



Billing Updates [SBS]

The SBS Team is continuing to create and test our Tuition and Fees Calculation rules and amounts for the SSS to SBS process planned for July's Go-Live of SSS. Understanding of current business practices for our students and divisions should assist us in verifying 90% of our student population will be handled properly. The challenges will be in working through our Interdivisional Registrants, who take classes at other divisions within JHU as well as their home division!

Our functional and technical divisional staff will be meeting twice a month at Mt. Washington Campus with Jason Shaffner, Carlos Rodriguez, and Lourdes Cordero to validate our rules and rates. Testing will also be done at each division, but it is helpful to come together in the lab to concentrate on this project and learn from each other.

We continue to collect enhancement requests to SBS, and are investigating new payment methods which might reduce the JHU banking and merchant fees each school is charged. The new SAP system has challenged us in some ways, with new accounting numbers and roles we don't have yet to repair unreconciled items, but we're progressing.

Our next Tuition Calculation testing sessions are April 2-3 and April 16-17 at Mt. Washington. Our next SBS Team Meeting has been shifted to Tuesday, April 24 at 10AM in Room B131.

Financial Aid Updates [SAS]

On Monday, March 19th, SAS 2.6.2.3 Patch 1 was applied to production, updating the 2007-2008 Pell grant maximum award rule to reflect the new maximum of \$4,310. Every division with an undergraduate population should review the fund settings for Pell and Estimated Pell. The maximum award rule should be set to a value of "0708 Pell".

The COD system will be able to accept 2007-2008 loan origination records on April 16th, and Pell origination records on May 14th. Please contact HITS when you are ready to begin exporting records for the 2007-2008 award year.

With a little over 3 months to go until the SSS go-live, every division should have completed at least 50% of the work required to integrate SAS rules with SSS. The ISIS lab at Mt. Washington is reserved every Tuesday from 1-5pm for SAS/SSS rule integration development and testing. All schools are encouraged to attend.

Bi-Weekly phone calls with the SAS product manager at SunGardHE continue, and we are close to finalizing the list of requirements to improve the SAS disbursement screen and award revision process.

The next SAS user group conference call will be held on April 10, 2007 at 9am. Dial 1-866-800-0606 and enter a participant code of 55375144 to access the call.

A Look at SSS Upcoming Events



The SSS project team, comprised of registrars and their staff as well as dedicated project staff have numerous activities planned for this month:

- 4/2 - Tuition Testing - ASEN & PSA
- 4/3 - Tuition Testing - NR, PH & SAIS
- 4/5 - Full Team Meeting
- 4/6 - Batch Job Testing
- 4/6 - Report Development Lab
- 4/9 - Start of Integration Testing for ASEN
- 4/12 - Full Team Meeting
- 4/12 - Self-Service Testing
- 4/13 - Report Development Lab
- 4/16 - Tuition Testing - ASEN & PSA
- 4/17 - Tuition Testing - NR, PH & SAIS
- 4/19 - Full Team Meeting
- 4/19 - Self-Service Testing
- 4/20 - Batch Job Testing
- 4/20 - Report Development Lab
- 4/23 - Start of Integration Testing for PSA
- 4/26 - Full Team Meeting
- 4/26 - Self-Service Testing
- 4/27 - Batch Job Testing
- 4/27 - Report Development Lab

** Be sure to check the SSS Confluence space for specific locations and times as well as any schedule changes.*

SAS Tips for the Month

Consider marking SAS cohorts as web viewable.

The contents of the cohort description field will be visible to students via the Aid Information link on Self Service. Cohorts can be automatically or manually assigned. An example of a cohort description might be "You must sign a promissory note in order to receive a Federal Perkins Loan."

Security Tip of the Month

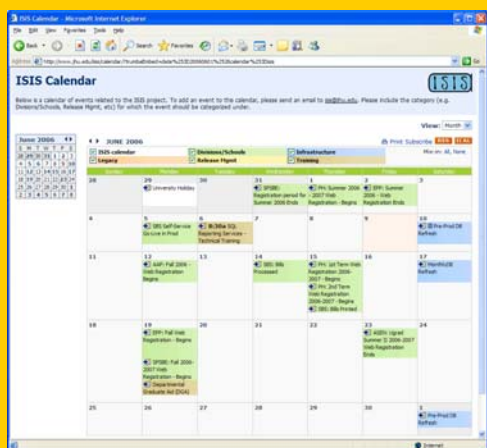


Dispose properly of any sensitive information that has been printed out by **using a paper shredder** when you are finished with the hardcopy. This includes leaving sensitive reports and printouts on the printer for long periods of time. Please pickup your printouts promptly.

Check out the ISIS Calendar

www.jhu.edu/isis/calendar

Get a snapshot of events that affect ISIS — database refreshes, user group meetings, scheduled server maintenance, training classes, school registration dates, etc.

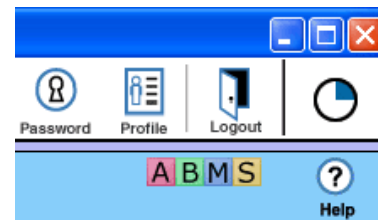


Send your updates and posts for the calendar to:
isis@jhu.edu

New Student Instance Indicator in ISIS

We have just deployed a customization that provides a visual indication of the presence of student instances in the header of student-specific screens in ISIS. In the upper-right corner of the header, just to left of the "Help" icon, you will see four blocks labeled A, B, M, and S.

- A for "Aid" (SAS)
- B for "Billing" (SBS)
- M for "Marketing" (SMS)
- S for "Service" (SSS)



If the selected student has at least one instance record for the module, the block will appear colored; otherwise, the block for that module will appear grayed-out. This is meant to quickly provide information to the user about where instances exist for the student. If you click on any of the boxes, the "ISIS Student Instance Viewer" will appear as a pop-up and provide more information about the instances that exist; see <https://know.isis.jhu.edu/x/a2Q> for more information about this functionality.

This customization has been implemented in support of the ISIS Policy on Student Name and Government ID Changes (<https://know.isis.jhu.edu/x/8Vc>). Specifically, the policy calls for the user to distinguish between students who have previous enrollment records and those who do not.

We Want to Hear from You!

We welcome any comments or feedback about this functionality; feel free to e-mail your comments to Geof Corb (geof@jhu.edu) or to post them as comments to Confluence at <https://know.isis.jhu.edu/x/dnU>.

Admissions Updates [SMS]

The next SMS Users Group Meeting will be held **April 17, 2007 from 2 - 4 p.m.** in the Mt. Washington conference room, A115.

Upcoming ISIS Training

Course Title	Course ID	Date(s) Offered	Location
Course Maintenance NEW!	IS01.301.07	4/13/2007 5/4/2007	Eastern B104
Astra Event Scheduling and Reporting (1/2 day)	AS01.100.500	4/11/2007	Eastern B104
Using Communications in ISIS (1/2 day)	IS01.400.07	4/18/2007	Eastern B104
SSS Registration and Records Overview	IS01.402.07	4/30/2007 5/1/2007 5/2/2007 5/3/2007 5/21/2007 5/23/2007	Eastern B104
Creating and Maintaining Student Records	IS01.403.07	5/1/2007 5/21/2007 5/22/2007 5/23/2007 5/24/2007 5/25/2007	Eastern B104
Enrollments	IS01.404.07	5/24/2007 5/31/2007	Eastern B104
Interdivisional Registration	IS01.405.07	5/31/2007	Eastern B104
Transfer Articulation and Transfer Credits	IS01.406.07	5/31/2007	Eastern B104

Web-Based Training

There are also several E-Learning courses available for anyone to take at any time. Each of these courses take about an hour to complete.

ISIS: 100 - Navigating in ISIS (ID: ISIS.100.01)
 ISIS: 110 - Departmental Graduate Aid (DGA) (ID: ISIS.110.01)
 ISIS: 120 - Financial Aid Inquiry (ID: ISIS.120.01)
 ISIS: 130 - Student Billing Inquiry (ID: ISIS.130.01)

The ISIS Training team is currently developing two **NEW** web based courses to be available in Spring 2007. More on these coming soon!

- Astra Schedule Navigation
- Social Security Number Protection and Appropriate Use

Departmental Training Available

The ISIS Training team is happy to provide training for your department. For more information, please contact Nicole Westrick at nmwestrick@jhu.edu.

To Register... for any of these courses or for more information, call the Office of Training and Education at 443-997-6453 or visit them on the web @ <http://training.jhu.edu>.

Meet the ISIS Staff...Sam Livingston

I joined Johns Hopkins University in Student Information Systems as a Senior Developer in September of 2005. I'm currently assigned to the Integrated Student Information System (ISIS – Student Self-Service), where we have partnered with the SSS functional team, individual faculty members and other stake holders to reengineer the way students do business with the university. Working on this ISIS project has been a great introduction to JHU. The Self-Service team has reached a milestone with the Nursing go live in March and is now in full force developing new enhancements and functionality for the rest of the schools July go live.

My Information Technology career spans nearly two decades. In that time I've worked in various capacities within IT including; network administrator, project manager, consultant, system analyst and my favorite, developer. Directly prior to joining JHU, I worked for a software development firm



where I designed and built web based add-on products for the company's Time and Billing Accounting System.

Personally, my wife and I have two beautiful daughters - a very loud one year old and a very mature four year old (four going on seventeen). I spent most of my childhood summers on a farm in Oklahoma enjoying nature. So it is important to me that my girls spend as much time outdoors as possible. I've been taking the oldest on hiking picnics for years and will include the baby this year. Of course the ultimate outdoor activity I have planned for the girls is... mowing the lawn. I can't wait to have a couple of little workers to help with the yard work. My wife thinks I'm a bit unrealistic thinking the girls will be stomping around in muddy boots and overalls, but I have high hopes.

We have partnered with the SSS functional team, individual faculty members and other stake holders to reengineer the way students do business with the university.

ISIS FOCUS CONTRIBUTORS

Special thanks to this month's ISIS Focus Contributors:

Beth Bishop
 Geoffrey Corb
 Kelly Heese
 Steve Hellen

Sam Livingston
 Tom McDermott

Looking for Past Issues of ISIS Focus?

You can find all past issues of *ISIS Focus* on our website at: <http://www.jhu.edu/isis/newsletter.htm>

