

INSIDE THIS ISSUE:

- Meet the ISIS Staff—Irene Zvagelsky ...page 2
- User Group Updates . . . page 3
- ISIS for Students . . . page 4
- SSET is Hiring . . . page 4
- Astra and ISIS Training Schedule... page 5
- ISIS Tips & Tricks... page 5

SHARING PROJECT UPDATES AND TIPS FOR GETTING THE MOST OUT OF THE SYSTEM AND ADDRESSING THE NEEDS OF DIVERSE CONSTITUENTS.

ISIS ○ May ○ 2008

ISIS focus is a monthly newsletter to share project progress, useful advice, and more.

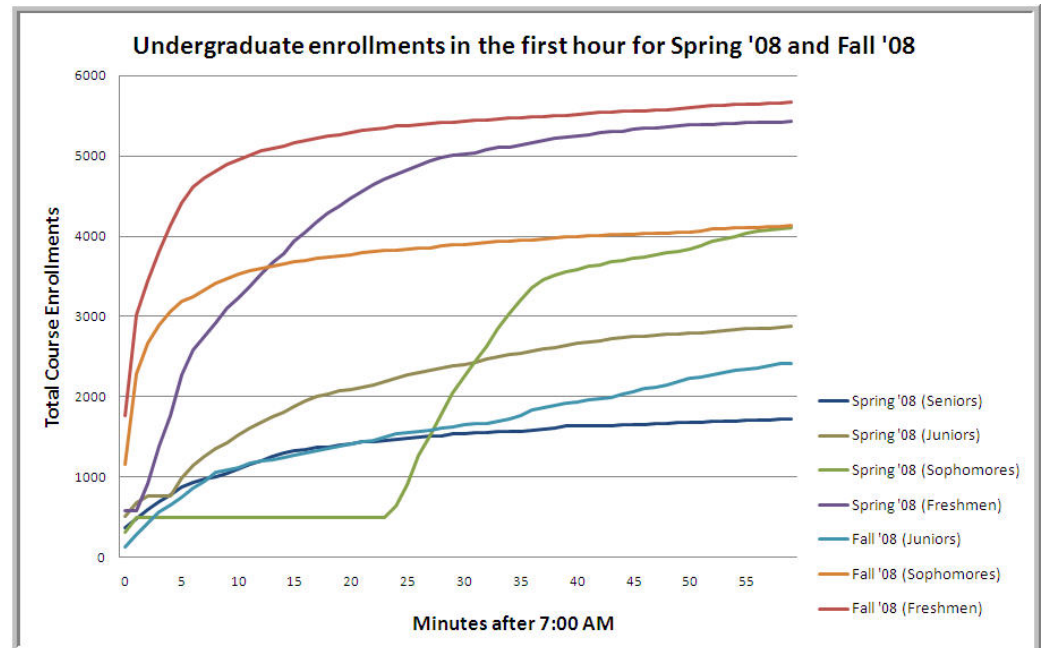
focus

ISIS by the Numbers

Have you ever wondered how undergraduate Spring and Fall registration compare in ISIS?

This graph compares Spring 2008 and Fall 2008 registration for ASEN undergraduates during the first hour of the first day of registration. Here are several observations about this data:

- There is not a line for senior enrollments in Fall 2008 since most seniors complete degrees in the Spring.
- Notice that Spring 2008 sophomore enrollments are relatively flat until nearly 7:30 a.m., this was due to a server outage. No outages occurred during the same period for Fall 2008.
- During Fall 2008 registration, nearly 5,000 course enrollments occurred in the first 10 minutes of freshman registration. This is 87 percent of the total registrations for the first hour.
- During the first five minutes of the hour, Fall 2008 enrollments for freshman were more than double the Spring 2008 amount for the same period.



Save the Date — 1st Annual ISIS User Conference



Please join Student Systems and Educational Technologies (SSET) for the first annual ISIS User Conference. SSET will hold this *FREE* conference on Thursday, July 31 from 8:30 a.m.—4:30 p.m. at the Mt. Washington Conference center. This conference is open to all interested parties at no cost and includes lunch. We are anticipating a strong response. An online registration form will be available in mid-May. You can also register by sending an email to isis@jhu.edu.

We are currently working on the program and developing the conference tracks. There will be sessions for both functional and technical users. If you have any questions or you would like to recommend a topic for the conference, please contact Nicole Westrick, ISIS Business Solution Manager, by phone at (410) 735-7260 or by email at nmwestrick@jhu.edu.

Meet the ISIS Staff...Irene Zvagelsky

What's your role on the ISIS Project?

I joined Johns Hopkins University as a Senior Programmer Analyst in December of 2001. For a very short period of time, I worked on the Admissions module. After approximately six months, I transitioned to work on the Financial Aid module. I was part of the Financial Aid team from the day it was formed, and later became a Team lead for this module.



In August of 2005, I started the next phase of my career at the University as a Project Manager for ISIS. In this role, I lead teams for Technical Operations, Self-Service, Admissions, and Financial Aid.

What did you do before working at Hopkins?

Before joining JHU, I worked as computer programmer for three years developing applications using Borland C++ while attending University of Maryland Baltimore County (UMBC) for degree in computer science.

For almost five years I was a Senior IT Consultant at a local consulting company working on web development, database development, C/C++ development, and systems design. The majority of my clients were insurance companies.

What is your educational background?

In 1994, I graduated from the Byelorussian Polytechnical Academy with BS in Computer Science. The same year, my family and I decided to move to the United States and I decided to go back to school.

In 1997, I graduated from the UMBC with a BS in computer science. After a little break I went back to school and graduated from Johns Hopkins University with an MBA in 2002.

What do you do for fun?

On a personal note, my husband, Edward, and I have two kids. My son, William, is 13 and my daughter, Felicia, is seven. I am trying to dedicate the majority of my time outside of the office to my family and kids. My son takes swimming and tennis lessons; Felicia takes music, swimming, and ballroom dancing lessons. That is where my time and money go...

When time (and kids) permits, my husband and I enjoy traveling and attending concerts and shows.

What do you like about working on ISIS and at Hopkins?

It is a place where we all have an opportunity to learn every day and to grow as the professionals, meet different people, hear different opinions, and acquire different skills and knowledge.

Report Conversion Update

On Friday, April 4th, Student Systems and Educational Technologies (SSET) held the third *SSRS reporting blitz* day at Mt. Washington. This reporting blitz included participation from Peabody, ASEN, and the



Student Loans office. The goal of the SSRS reporting blitz was to work on and assist one another with reports migration from Crystal Enterprise to SQL Reporting Services (SSRS).

The conversion of ISIS reports from Crystal to SSRS continues to move forward. With only one month remaining, all divisions are encouraged to carefully review all outstanding reports and define delivery dates for every report.

For additional information on the retirement of Crystal Enterprise and the migration of reports to SSRS—including some key dates pertaining to this effort—please visit <https://know.isis.jhu.edu/x/nqM>.

Please direct any questions, comments, or concerns to Irene Zvagelsky at irenez@jhu.edu.

User Group Meetings



A listing of all User Group meetings and other important dates is available on the ISIS calendar at: <http://www.jhu.edu/isis/calendar/>

- **Records and Registration (SSS)**—The next SSS Users Group is scheduled for Thursday, June 4 from 9:00 a.m.—11:00 a.m. at Mt. Washington A-115.
- **Financial Aid (SAS)**—The next SAS Users Group is scheduled for Tuesday, May 13 from 9:00 a.m.—11:00 a.m. via conference call.
- **Billing (SBS)**—The next SBS Users Group is scheduled for Tuesday, June 17 from 9:30 a.m.—12:00 p.m. at Mt. Washington A-115.
- **Admissions (SMS)**—The next SMS Users Group is scheduled for Tuesday, May 20 from 2:00 p.m. - 4:00 p.m. at Mt. Washington A-115.
- **Astra Schedule**—The next Astra Schedule Users Group is scheduled for Thursday, May 1 from 1:00 p.m. - 3:00 p.m. at Mt. Washington A-115.

Records & Registration Updates [SSS]

The SSS team continues to work on the post go-live functionality and enhancements to the administrative application and batch jobs. Some recent enhancements include:



- Graduation batch process
- Primary Instance batch process
- Improved batch copy offerings process
- Modified the bulk enrollment mapping process to prevent mapping outside of the user's zone
- **Repeatable** and **Allow Retake** checkboxes are now mutually exclusive
- **Academic Program** information is now included in the title bar

- **Grade Entry** window improvements include:
 - Ability to click the left arrow to hide menu and expand the window to show all columns
 - When multiple sections are selected, you can navigate between sections without selecting **Final** and clicking **Find**
- Addition of an **Update All GPA** button to the **GPA** window
- Updated extended majors functionality to prevent the incorrect update of student record
- New choices for saving and regenerating the calendar on the Times/Faculty window (See the *ISIS Tips and Tricks* article for details)

Financial Aid Updates [SAS]

Johns Hopkins University is moving to the Federal Direct Loan Program for Parent PLUS and Graduate PLUS loans for 2008-2009. JHU has been a long-time participant in Direct Lending for federal student loans. With Direct Lending, the federal government is the lender rather than private banks. Under the PLUS programs, graduate students and parents of undergraduate students can borrow up to the full cost of attendance in a long-term, fixed interest rate loan.

In May and June, the JHU financial aid offices will be gearing up to process the Direct PLUS loans. A smooth implementation is expected since we have many years of successful data exchange with the subsidized and unsubsidized Federal Direct Student Loans, a process that is fully supported in ISIS. The School of Nursing volunteered to create a test file to send to Direct Lending. One issue was discovered with the Graduate PLUS loan record. On April 28th, SunGard delivered a fix for this issue which will be implemented in Production on May 15, in time for summer loan processing.

SAS users continue work on converting all current reports to SQL Server Reporting Services (SSRS), the new reporting software that all modules will be using beginning this summer. The end of June is the target date for converting current reports that are written in the Crystal Report format to SSRS. Divisional financial aid offices should review and prioritize all division-specific reports that need to be converted.

Astra Schedule Updates

In scheduling news, we are making significant progress in defining the overall needs and expectations for version 7 of the Astra Schedule software. While many of us are excited about the recent production release of Astra Schedule version 7 last month, we have been assured that our version 6 software will continue to be supported by Ad Astra Information Systems, including its highly anticipated WebCT compatibility. Further updates will be posted as we begin to see the larger picture of what Astra 7 can do for us.

Billing Updates [SBS]

At the April SBS User Group meeting, the ISIS Self-Service team presented the latest drafts of the revised windows for student accounts. There was lots of discussion and a number of changes that will be made based on our feedback. We recognize the challenging nature of balancing the needs of both students and administrators and appreciate all the efforts of the entire self-service team to ensure that we provide the highest level of service to our customers. We look forward to seeing the newest version at our June meeting.

It's that time of year when students are graduating, the fiscal year is nearing an end, and the Student Accounts Offices are focused on reports and reconciliations! We continue to review and test the newly created SSRS reports.

Duplicate and deleted records have a significant impact on our reconciliation process. As part of the reconciliation process, we identified an issue with a business process related to duplicate student accounts. Remember, when resolving duplicate SBS account records, you should always "merge, never purge."

Remember to use the appropriate transaction code in each of your journal vouchers. This assists Lou and David in the first run of SAP to SBS reconciliation.

Good Luck with graduation-related accounts review and clearance!

2.6.3.1 Release Schedule

Pre-Production—mid-May

Production—mid-June

Release notes and additional details available in Confluence at:

<https://know.isis.jhu.edu/x/pABI>

We're Hiring...Senior Manager for Educational Technology



Do you have a passion for educational technologies?

Do you enjoy collaborating with faculty?

Are you an effective communicator?

Does problem-solving and creating innovative solutions keep you up at night?

Are you experienced with developing, supporting, and maintaining highly-available mission critical systems?

If you answered yes to these questions, you are probably interested in the Senior Manager for Educational Technology position.

Student Systems and Educational Technologies (SSET) is currently accepting applications for the Senior Manager for Educational Technology. The Senior Manager for Educational Technology will be responsible for project and operational management of technology solutions that support the academic mission of the Johns Hopkins University and the educational initiatives of the Johns Hopkins Health System.

The Senior Manager for Educational Technology will report directly to the Senior Director of Student Systems and Educational Technologies.

The complete job description is available at: https://hrnt.jhu.edu/jhujobs/job_view.cfm?view_req_id=34053&SMSESSION=NO



What are Students Saying about ISIS?

We have been receiving many comments from students regarding ISIS. Here are some of the comments that we have received between January 1 and April 28, 2008. We have also included our plans to address concerns when that information was available or in-progress:

- The changes you have made in "My Class Schedule" are great. Now we can print out proper class schedules that list all meeting times just like the old registration system allowed. —ASEN Undergraduate
- I would love to be able to see how many students have signed up for a particular course and how many people are on the waitlist, so I can know whether it is about to fill up and whether I have a chance at being able to get in the class if I am on the waitlist. —ASEN Undergraduate
 - ◆ *The Self-Service team is currently developing ways to represent the waitlist to students to meet this request.*
- Could we improve navigation through class search results? I have a search results with 24 pages... [consider using] "1 2 3 4 ... 24" or some other paradigm often used when returning large, paginated result sets? —Carey Business School
 - ◆ *The Self-Service team has developed a solution for the Public Course Search which will be applied to the entire Self-Service suite in the near future.*
- The system is simply superb. Please integrate it with odessey.jhu.edu to reflect a student's non-credit courses. It does not show these courses presently. —Advanced Academic Programs
 - ◆ *SSET is currently reviewing the feasibility of incorporating non-credit programs into ISIS.*
- It would be great to be able to print out a letter from the registrar that confirms my enrollment. —Public Health
 - ◆ *The Add/Drop Classes page has a Print Confirmation region that allows you to print an enrollment confirmation by term.*
- The Statement of Account on this website does not break down the amount by classes, it doesn't list the courses at all. It would be very helpful to have the class listed with appropriate amount owed and then the total. —Engineering Professional Programs (EPP); Carey Business School; and School of Education
 - ◆ *The Self-Service team and Student Accounts Offices are currently testing the redesigned pages. The improved Billing pages will be in Production by July 2008.*
- ISIS needs to include CROSS-REGISTRATION between schools. For example, in Biomedical Engineering, we are registered through the School of Medicine, but take many engineering classes on Homewood. We can no longer view any of our Homewood classes through the Registrar's website (ISIS). Give us confirmation that we're registered for the classes, and let us view the GRADES for each class we take. PLEASE FIX THIS! — Medicine; Public Health; ASEN; Advanced Academic Programs; and Carey Business School

2008 ISIS and Astra Training Schedule

Course Title	Time	Location	Date(s) Offered *
Admissions Training IS01.130.01	9am-4pm	Eastern B104	6/3/2008 and 6/4/2008
SSS Records & Registration Overview IS01.402.07	9am-12pm	Eastern B104	6/19/2008
Using the Optimizer IS01.404.07	1pm-4pm	Eastern B104	6/23/2008
Astra Schedule (Full Course) IS01.402.07	9am-4pm	Eastern B104	6/24/2008 and 6/25/2008
Creating and Maintaining Courses IS01.300.10	9am-4pm	Eastern B104	7/15/2008
ISIS Web-Based Training: ♦ Navigating in ISIS (ID: ISIS.100.01) ♦ Departmental Graduate Aid (DGA) (ID: ISIS.110.01) ♦ Financial Aid Inquiry (ID: ISIS.120.01) ♦ Student Billing Inquiry (ID: ISIS.130.01)	Anytime	Web-Based	Anytime

* Dates offered with seats available as of this publication date.

Location

All training sessions will be held at:
Johns Hopkins at Eastern
1101 East 33rd Street, Suite B-104
Baltimore, MD 21218

How to Register

Step 1: Download and print the registration form

- Navigate to <http://training.jhu.edu>
- Click **Online Registration**.
- Click **ISIS Training Registration Form**.

The registration form will open in Adobe Reader.

- Print the registration form by clicking the Print icon on your Adobe Reader toolbar.

Step 2: Fill out the registration form.

Step 3: Fax the registration form to 443-997-8401.

Departmental Training Available!

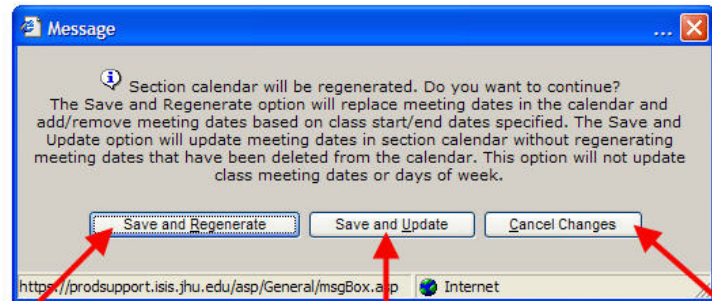
The ISIS Training team is happy to provide training for your department. For more information, please contact Sasha Grutzeck at sgrutzel1@jhu.edu.

ISIS Tips & Tricks— Times/Faculty Enhancement

The *Times/Faculty* window was recently improved. Now, when you make certain changes in this window, you'll be given the option of how you would like to save.

These options include:

- **Save and Regenerate**—This option allows you to save your work and regenerate the meeting dates displayed on the Calendar window.
- **Save and Update**—This option allows you to save your work, but does not regenerate the meeting dates displayed on the Calendar window. This is especially useful when you need to change/add a faculty member or change the default meeting time.
- **Cancel Changes**—This option allows you to leave the window without saving your changes.



Click **Save and Regenerate** if you want to save your work *and* regenerate the list of meeting dates on the Calendar

Click **Save and Update** if you want to save your work but you don't want to regenerate the list of meeting dates on the Calendar window.

Certain updates will be made to the Calendar window, even if you select this option. For instance, changes to Start and End Time and Faculty Name will carry over to the Calendar window. However, the dates when the section meets will not change.

Click **Cancel Changes** if you decide that you don't want to save your work.

What do YOU think of this newsletter?

Your comments, and suggestions are always welcome at isis@jhu.edu.



Looking for Past Issues of *ISIS Focus*?

You can find all past issues of *ISIS Focus* on our website at: <http://www.jhu.edu/isis/newsletter.html>

ISIS FOCUS CONTRIBUTORS

Special thanks to this month's ISIS Focus Contributors:

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Kelly Heese	Nicole Westrick
Steve Hellen	Irene Zvagelsky

